# MEMORANDUM OF UNDERSTANDING FOR TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM 2019/2020 GRANT FUND

STATE OF TEXAS

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KNOW ALL MEN BY THESE PRESENTS

COUNTY OF UPSHUR

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This Agreement is entered into by and between Union Grove Water Supply Corporation, a public utility, hereinafter referred to as "CORPORATION," the City of Union Grove, a political subdivision of the State of Texas, hereinafter referred to as "CITY," and Upshur County, a political subdivision of the State of Texas, hereinafter referred to as "COUNTY."

# WITNESSETH

WHEREAS, CORPORATION, CITY and COUNTY desire to develop a viable urban community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-and-moderate income; and,

WHEREAS, CORPORATION, CITY and COUNTY have identified a need for Water System Improvements for residents living within the area served by the CORPORATION, within the CITY'S city limits and in unincorporated areas of the COUNTY; and,

WHEREAS, COUNTY and CITY will jointly apply for a multi-jurisdictional 2019/2020 Texas Community Development Block Grant Program (TxCDBG) grant from the Texas Department of Agriculture on behalf of CORPORATION in the maximum amount of \$350,000 to be used for the construction of Water System Improvements, related project engineering, and the general administration of the Project, as described in COUNTY'S 2019/2020 TxCDBG Grant Application; and,

WHEREAS, CORPORATION, CITY, and COUNTY hereby agree that COUNTY will be authorized (the authorized applicant) to act in a representative capacity for all of the participating units;

WHEREAS, <u>Contingent upon award</u> CORPORATION will be responsible for payment of local matching funds in the maximum amount of \$57,700.00 and any approved cost overruns, should they occur, during construction of the improvements described in the 2019/2020 TxCDBG Grant Application;

WHEREAS, Upon completion of construction, CITY and COUNTY need CORPORATION to agree to accept ownership to the improvements constructed and to operate the improvements in order to accomplish the stated purpose of the Project to provide improved water service to the beneficiaries identified in the multi-jurisdictional grant application; and,

WHEREAS, CORPORATION, as the permanent owner and operator of the proposed public infrastructure improvements, needs COUNTY and CITY to defer the acceptability of proposed construction plans, specifications, and bids to CORPORATION prior to authorizing advertisement for bids or awarding any construction or materials contract(s).

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants and agreements contained herein, the parties mutually agree, as follows:

# **PURPOSE**

It is the purpose of the parties to this Memorandum of Understanding to set forth the terms, rights and duties of the parties whereby COUNTY, as a unit of general local government, will administer the above-described grant funds for the project described herein, for the ultimate benefit of CORPORATION.

# TERMS, RIGHTS AND DUTIES

#### PART I - SERVICES AND CONDITIONS

- 1.1 Subject to the provisions hereof, COUNTY agrees to accept and administer the Texas Community Development Block Grant Program grant funds described herein.
- 1.2 CORPORATION agrees to furnish all local matching funds for payment of any <u>approved</u> cost overruns, should they occur, during construction of the improvements described in the 2019/2020 TxCDBG Grant Application.
- 1.3 COUNTY further agrees to enter into the following contracts:
  - 1.3.1 Grant Contract with the Texas Department of Agriculture (an agency of the State of Texas) which governs the provision of the TxCDBG grant funds for the construction of project activities as described in the multi-jurisdictional 2019/2020 TxCDBG grant application; and,
  - 1.3.2 Contract with a grant consulting firm, for the provision of necessary and related grant management services. Compensation for grant management services shall not exceed the budget established in the multi-jurisdictional grant application without a corresponding increase in CORPORATION's cash contribution; and,
  - 1.3.3 Contract with a consulting engineer for the provision of necessary and related engineering services. Compensation for engineering services shall not exceed the budget established in multi-jurisdictional grant application without a corresponding increase in CORPORATION's cash contribution.
  - 1.3.4. Construction Contract for Water Improvements as necessary for the project's completion.
- 1.4 CORPORATION shall be given an opportunity to review and approve all construction plans and specifications prior to COUNTY's advertisement for bids.
- 1.5 CORPORATION and CITY authorize COUNTY to accept and review bids of materials and/or construction contracts.
- 1.6 COUNTY shall not authorize and award a Construction Contract or Construction Contract Change Orders without the approval of CORPORATION. Construction Contract amount(s) shall in no event exceed the amounts established in Table 1 of multi-jurisdictional grant application without approval of CORPORATION.
- 1.7 COUNTY further agrees to administer said grant funds, pursuant to the terms and conditions expressed in TxCDBG Grant Contract, and the rules and regulations pertaining thereto.
- 1.8 To minimize unnecessary project costs, COUNTY and CITY agree to permit construction of water improvements within existing rights-of-way of County and City roads, if applicable at no additional cost to the project.
- 1.9 CORPORATION agrees to accept, upon completion of construction, ownership and operation of the water improvements constructed.
- 1.10 In addition to the cash contribution to the Project discussed above, CORPORATION agrees to bear the incidental costs required for the publication of required public notices, including but not limited to: Floodplain Early Notice (if applicable), Floodplain Final Notice (if applicable), Notice of Finding of No Significant Impact and Notice of Request For The Release of Funds, Public Fair Housing and Equal Opportunity Notice, Two (2) Advertisements for Materials and/or Construction Bids, and the Project Close-out Public Hearing Notice.

- 1.11 The parties hereto agree that certain financial obligations, responsibilities, and liabilities may be incurred by CORPORATION, and are the responsibility of CORPORATION, pursuant to the entering into of the abovementioned contracts and the administration of said grant funds.
- 1.12 CORPORATION hereby agrees that it will completely indemnify and hold harmless COUNTY and CITY from any and all claims, of whatever kind, and from any and all financial obligations or claimed obligations relating to said grants funds or related to the agreements listed above of this Memorandum of Understanding, insofar as any such claim or obligation cannot be paid out of grant funds.

# PART II - TERM

The term of this Memorandum of Understanding shall commence on the effective date of COUNTY's acceptance of a fully executed 2019 or 2020 TxCDBG contract with the Texas Department of Agriculture, and continue in full force and effect through the extinguishing of any and all claims, obligations, or responsibilities, of whatever kind, relating to the administering of said grant funds or the agreements listed in Section 1.2 through Section 1.4 of this Memorandum of Understanding.

#### PART III - SEVERABILITY

In case any one or more of the provisions contained in this Memorandum of Understanding shall for any reason be invalid, illegal or unenforceable in any respect, such *invalidation*, illegality or unenforceability shall not affect any other provision hereof and this Memorandum of Understanding shall be construed as if such invalid, illegal or unenforceable provision(s) had never been contained herein.

#### PART IV - ENTIRETY

This Memorandum of Understanding contains the entire Agreement of the parties. Any prior agreements, promises, negotiations or representations not expressly contained in this Memorandum of Understanding are of no force and effect.

IN WITNESS WHEREOF, CORPORATION, CITY and COUNTY enter into this Memorandum of Understanding EFFECTIVE upon execution by all entities.

APPROVED BY Union Grove Water Supply Corporation on the 18<sup>th</sup> day of February, 2019 and executed by Bruce Ogilvie, President, as authorized representative of CORPORATION.

ATTEST:

Union Grove Water Supply Corporation

Steven Wood, Secretary

Bruce Ogilvie President

APPROVED BY the City of Union Grove on the day of 19<sup>th</sup> February, 2019, and executed by Randy Simcox, Mayor, as the authorized representative of CITY.

Pam Simcox  City Secretary	BY: Xeny Las Savacos Randy Simcox, Mayor
APPROVED BY Upshur County on the 28 <sup>th</sup> day of February, 2019 and executed by Todd Tefteller, County Judge, as authorized representative of COUNTY.	
ATTEST:	Upshur County

BY:

City of Union Grove

Terri Ross, County Clerk

ATTEST:

Todd Tefteller, County Judge